

# WISCONSIN SUPERMILEAGE ASSOCIATION



WI Supermileage @ Wisconsin Dells Speedway – Larry Martin - lmartin@SDWD.k12.wi.us  
WI Supermileage @ Fox Valley Technical College – Mike Cattelino – cattelin@fvtc.edu  
WI Supermileage @ UW-Stout – Ben Hahn – hahn@uwstout.edu  
WI Supermileage @ Road America – Al Gomez – agomez@spasd.k12.wi.us  
WI Supermileage Association – Jesse Domer – domer@wisconsinSupermileage.org

## WSA Board of Directors

Meeting Agenda – Saturday, December 15<sup>th</sup>, 2007

The following items are tentative agenda items to discuss with the WSA Interim Board of Directors. Meeting will be conversed in Appleton, WI at Fox Valley Technical College.

### 1. Meeting Called to Order –

### 2. Roll Call

### 3. Approval of November 29<sup>th</sup>, Minutes

### 4. Coordinator Reports (if any)

### 5. Committee Reports (if any)

### 6. Old Business

#### 6.1. By-Laws Update and Approval

6.1.1. *Last Revision Online*

#### 6.2. Review of Initial Officer & Director Candidates

6.2.1. Appointment of Initial Officers and Directors

6.2.2. Candidates: *Documents Online*

6.2.2.1. Scott Mullenberg – MasterGraphics – B&I

6.2.2.2. Gary Svenningsen – 3M – B&I

#### 6.3. Naming of State Entity, WSA ???

6.3.1. *Options Online*

#### 6.4. Financial Status / Discussions of the WSA and the local challenges.

6.4.1. Ledgers – *Documents Online*

6.4.2. Vote/Approval of Expenditures

6.4.2.1. Reimbursement for Plaque to Jesse Domer

6.4.2.2. Payment to Lawyer for additional third day services

6.4.2.3. Payment to Logo Contest Winners

6.4.3. Vote/Approval of Non-Profit Application AND where to get funds.

6.4.3.1. \$750.00 non-profit application fee when ready to file.

6.4.4. Discussion of Entry Fees / Student Dues / Affiliation Fees / Challenge Site Fees

6.4.4.1. Finding a way to pay the bills on a steady basis, not bill to bill terms.

6.4.5. Banking Signatures

6.4.5.1. Do we want two-signature checks?

6.4.5.1.1. Can not get check cards with two-signature checking accounts.

6.4.5.2. Who do we want as signatures on the bank account?

Note: Order of Business does not need to follow the agenda in order...

Note: Agenda may be more than what can be covered in the Winter Meeting. Items that are more urgent include:  
6.1 / 6.3 / 6.4 / 7.1 / 7.6

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6.4.5.3. What process do we want to go thru for approving funds? Set a policy...

6.4.5.3.1. All funds spent have to be approved by the board?

6.4.5.3.2. Funds under \$50 are fluid? Under \$100? Under \$500?

6.4.5.4. Looking at Associated Bank. (Community Choice 250 Plan)

6.4.5.4.1. [www.AssociatedBank.com/SmallBusiness](http://www.AssociatedBank.com/SmallBusiness)

- \$100 Min Balance (daily/monthly)
- No monthly fees if over min balance
- 250 monthly free transactions
- free mastercard/check card
  - Can not get plastic if using 2-party checks...
- Overdraft Protection
- Located around Wisconsin and Watertown.
- WI SkillsUSA Center uses Associated Bank with no problems.

## 7. New Business

7.1. Vote for 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> place winners on Logo Design Contest (see attached)

7.1.1. Keep in mind we are looking for designs we can convert to the new State Entity Name while still using their designs.

7.1.2. Keep in mind, even if we do not plan to use ANY of the designs, we probably still should give out 1<sup>st</sup> – 3<sup>rd</sup> as students put their hard time into these projects for us.

7.1.3. First = \$75, Second = \$50, Third = \$25

7.2. Collection and review of Gas Log Books.

7.2.1. Who do we want to be log book reviewers this year?

7.2.1.1. Business & Industry

7.2.1.2. Directors

7.2.1.3. UW-Stout Curriculum Class

7.2.2. How do we want to distribute the log books?

7.2.2.1. Website downloadable (secure / un-secure)

7.2.2.2. Email

7.3. Set-up Committees (if desired/needed)

7.3.1. Intention of committees are to keep communications outside of meetings and bring follow-up to board meetings, such as regulations decisions, marketing strategies, fundraising for the organization...

7.4. Plan for WTEA Spring Conference Presentations

7.4.1. Do we plan to have any sessions at WTEA?

7.4.2. If so, who/what and submit them online.

7.4.2.1. <http://www.wtea-wis.org/bapresenter.html>T

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## 7.5. Plan for WTEA Spring Conference Booth?

7.5.1. Waiting to hear back from WTEA. (Jeff Dowd)

## 7.6. Partnerships

7.6.1. Has anyone been getting financial partners for WSA?

7.6.2. Ad Spots are for sale on the online/digital gas regulations book.

7.6.3. Electric book could be reformatted to mimic the gas book for such ad sales if desired.

7.6.4. Ad's are from \$25 - \$100

## 8. Next Meeting

8.1. Phone Conference ?

8.2. WTEA Spring Conference ?