

WISCONSIN SUPERMILEAGE ASSOCIATION



WI Supermileage @ Wisconsin Dells Speedway – Larry Martin - lmartin@SDWD.k12.wi.us
WI Supermileage @ Fox Valley Technical College – Mike Cattelino – cattelin@fvtc.edu
WI Supermileage @ UW-Stout – Ben Hahn – hahn@uwstout.edu
WI Supermileage @ Road America – Al Gomez – agomez@spasd.k12.wi.us
WI Supermileage Association – Jesse Domer – domer@wisconsinSupermileage.org

WSA Board of Directors

Meeting Agenda – Thursday, January 10th, 2008

4:00pm – 5:30pm

The following items are tentative agenda items to discuss with the WEVA Board of Directors. Meeting will be conversed via Phone Conference. (dial in = 1-877-567-1262 Code= 360233)

1. Meeting Called to Order –
2. Roll Call
3. Approval of December 15th, Minutes
4. Coordinator Reports (if any)
5. Committee Reports (if any)
6. Old Business

6.1. By-Laws Update and Approval

6.1.1. Latest Revision Online

6.1.1.1. Director Terms

6.1.1.2. Updated Name Changes

6.2. Review of Initial Officer & Director Candidates

6.2.1. Appointment of Initial Officers and Directors

6.2.2. Candidates: Documents Online

6.2.2.1. Scott Mullenberg – MasterGraphics – B&I

6.2.2.2. Gary Svenningsen – 3M – B&I

6.3. Naming of State Entity

6.3.1. Wisconsin Efficient Vehicle Association

6.3.2. Wisconsin Energy Efficient Vehicle Association

6.4. Update on Affiliation Fees / Registration Fees(gas)

6.4.1. CPA gave ok to collect fees through the association.

6.4.2. Affiliation Fee Form is going out Friday AFTER we have finalized our name

6.4.2.1. This is due to the fact that checks have to be written out to the same name the bank is using. WEVA or WEEVA. Makes a difference to a bank...

6.4.3. Fox Valley wants their registration fees to go through WEVA

6.4.4. Road America ?

6.4.5. UW-Stout ?

Note: Order of Business does not need to follow the agenda in order...

Note: Agenda may be more than what can be covered during the Phone Conference Meeting. Items that are more urgent include:

7.1 / 6.3 / 6.2 / 6.4 / 6.5

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6.5. Financial Status / Discussions of the WSA and the local challenges.

6.5.1. Banking Signatures

6.5.1.1. Do we want two-signature checks?

6.5.1.1.1. Can not get check cards with two-signature checking accounts.

6.5.1.2. Who do we want as signatures on the bank account?

6.5.1.2.1. All incoming Funds go through Executive Director

6.5.1.2.2. All outgoing Funds go through Secretary/Treasurer

6.5.1.3. What process do we want to go thru for approving funds? Set a policy...

6.5.1.3.1. All funds spent have to be approved by the board?

6.5.1.3.2. Funds under \$50 are fluid? Under \$100? Under \$500?

6.5.1.4. Looking at Associated Bank. (Community Choice 250 Plan)

6.5.1.4.1. www.AssociatedBank.com/SmallBusiness

- \$100 Min Balance (daily/monthly)
- No monthly fees if over min balance
- 250 monthly free transactions
- free mastercard/check card
 - Can not get plastic if using 2-party checks...
- Overdraft Protection
- Located around Wisconsin and Watertown.
- WI SkillsUSA Center uses Associated Bank with no problems.

7. New Business

7.1. Vote for 1st, 2nd & 3rd place winners on Logo Design Contest (see attached)

7.1.1. Keep in mind we are looking for designs we can convert to the new State Entity Name while still using their designs.

7.1.2. Keep in mind, even if we do not plan to use ANY of the designs, we probably still should give out 1st – 3rd as students put their hard time into these projects for us.

7.1.3. First = \$75, Second = \$50, Third = \$25

7.2. Collection and review of Gas Log Books.

7.2.1. Who do we want to be log book reviewers this year?

7.2.1.1. Business & Industry

7.2.1.2. Directors

7.2.1.3. UW-Stout Curriculum Class

7.2.2. How do we want to distribute the log books?

7.2.2.1. Website downloadable (secure / un-secure)

7.2.2.2. Email

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7.3. Set-up Committees (if desired/needed)

7.3.1. Intention of committees are to keep communications outside of meetings and bring follow-up to board meetings, such as regulations decisions, marketing strategies, fundraising for the organization...

7.4. Plan for WTEA Spring Conference Presentations

7.4.1. Do we plan to have any sessions at WTEA?

7.4.2. If so, who/what and submit them online.

7.4.2.1. <http://www.wtea-wis.org/bapresenter.html>

7.5. Plan for WTEA Spring Conference Booth?

7.5.1. Jeff Dowd has granted us a booth for WTEA, will know sizes and location better after the Winter Board Meeting.

7.5.2. Who wants to take lead in arranging “props” for the booth?

7.5.3. Do we want fliers/posters/handouts/website up?

7.6. Partnerships

7.6.1. Has anyone been getting financial partners for WEVA?

7.6.2. Ad Spots are for sale on the online/digital gas regulations book.

7.6.3. Electric book could be reformatted to mimic the gas book for such ad sales if desired.

7.6.4. Ad’s are from \$25 - \$100

8. Next Meeting

8.1. Phone Conference ?

8.2. WTEA Spring Conference ?